

CCH iKnow

Find the **right** answer.
Take the **right** path.

CCH iKnow

Agri-industry Module Content Guide Packages to suit your firm

In creating CCH iKnow, we've been mindful that no two accountancy firms are the same, so if you are a specialist accountancy firm, a sole practitioner or one dealing with a broad range of compliance and business advisory, it's easy to build a subscription package that suits your business focus and budget. Flexible Bronze, Silver and Gold pricing packages and modules mean you will only pay for the level of content you need



Research Content

Bronze

Silver

Gold

- Practical overview on agri-related tax law
- Detailed commentary on agri-related tax law



Business Fitness Practical Tools

Accounting terms

- Fact sheet: Financial statements
- Procedure: Accounting terms
- Script: Accounting terms
- Client letter: FAQ covering letter



- Procedure: Benchmarking



- Script: Benchmarking



- Client letter: Benchmarking report



- Client letter: Benchmarking report



Business management cycle

- Fact sheet: Business management cycle



- Fact sheet: What does analysing involve?



- Fact sheet: What does evaluating mean?



- Fact sheet: What is monitoring?



- Fact sheet: Why is planning important?



- Procedure: Business management cycle



- Script: Business management cycle



Business management cycle

- Procedure: Business management cycle



- Guide: Helping your client understand the business management cycle



- Guide: Roles in business - helping your clients plan



- Client letter: Business management cycle engagement letter



Benchmarking

- Fact sheet: Business benchmarking
- Fact sheet: Business benchmarking





Business Fitness Practical Tools continued

Business management cycle: Analysis

- Fact sheet: Key performance indicators ● ● ●
- Fact sheet: Business benchmarking fact sheet ● ● ●
- Procedure: Business management cycle analysis ● ● ●
- Form: Analysis of financial data: Key findings ● ● ●
- Form: Action plan ● ● ●

Business management cycle: Evaluation

- Worksheet: Electronic workpapers livestock static ● ● ●
- Worksheet: Electronic workpapers livestock ● ● ●
- Guide: Livestock workpapers - administrator setup ● ● ●
- Procedure: Business management cycle - evaluation ● ● ●
- Checklist: Evaluation meeting checklist ● ● ●
- Guide: Conversation starters ● ● ●
- Form: Evaluation key findings report ● ● ●
- Client letter: Key findings report letter ● ● ●

Business management cycle: Monitoring

- Procedure: Business management cycle - monitoring ● ● ●

Business needs analysis

- Procedure: Business needs analysis ● ● ●
- Guide: How to engage with clients ● ● ●
- Form: Business needs analysis - farming ● ● ●
- Client letter: Example text for business needs analysis cover letter/email ● ● ●
- Form: Key issues template ● ● ●

Business plan preparation

- Fact sheet: Why is planning important? ● ● ●
- Fact sheet: Business plan preparation ● ● ●
- Procedure: Business plan preparation ● ● ●
- Guide: Business planning guide ● ● ●
- Form: Business plan ● ● ●
- Form: ANZ farm business plan ● ● ●
- Client letter: Business plan preparation ● ● ●
- Form: Business Plan Questionnaire ● ● ●
- Form: Business Plan: SWOT Analysis ● ● ●

Business structures

- Fact sheet: Common business structures ● ● ●
- Procedure: Business structures ● ● ●
- Script: Business structures ● ● ●

Business structures: New clients and entities

- Procedure: Business structures - new clients new entities ● ● ●
- Form: New client business structure ● ● ●

- Form: New clients progress chart ● ● ●

Client discussion group facilitation

- Fact sheet: Discussion group ● ● ●
- Procedure: Client discussion group facilitation ● ● ●
- Guide: Client discussion/mentoring facilitation ● ● ●
- Script: discussion group script - client requested advice ● ● ●
- Script: Discussion group script - common questions ● ● ●
- Client letter: Discussion group letter ● ● ●

Client discussion group facilitation

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- Script: Discussion group script - common questions ● ● ●
- Client letter: Discussion group letter ● ● ●
- Checklist: Discussion/mentoring group ● ● ●
- Client letter: Discussion mentoring group follow up ● ● ●
- Script: Discussion group script - follow up ● ● ●

Client questionnaires

- Form: Client questionnaire farmers we do GST ● ● ●
- Form: Client questionnaire farmers they do GST ● ● ●
- Form: Client questionnaire livestock sheet ● ● ●
- Form: Client questionnaire livestock numbers ● ● ●
- Procedure: Client questionnaires ● ● ●

Client Mentoring session facilitation procedure

- Fact sheet: Mentoring session ● ● ●
- Procedure: Mentoring session facilitation ● ● ●
- Script: Mentoring session - client has requested guidance ● ● ●
- Script: Mentoring session - common questions ● ● ●
- Client letter: Mentoring group ● ● ●
- Client letter: Mentoring group thank you ● ● ●

Client Planning days and planning sessions

- Procedure: Planning days and planning sessions ● ● ●
- Guide: Planning event ● ● ●
- Checklist: Business development client selection ● ● ●
- Form: Farming business review questionnaire ● ● ●
- Form: Planning event agenda ● ● ●
- Client letter: Planning event confirmation letter ● ● ●
- Checklist: Planning ● ● ●



Business Fitness Practical Tools continued

- Procedure: Governance and family advisory boards
- Script: Governance and family advisory boards

Health and safety

- Fact sheet: Health and safety - ACC
- Client letter: ACC and NZ superannuation
- Procedure: Health and safety
- Script: Health and safety

Income Equalisation Scheme

- Fact sheet: Income equalisation - how it works
- Worksheet: Rural business budget cashflow
- Procedure: Income equalisation scheme
- Script: Income equalisation
- Worksheet: Income equalisation - how it works

Livestock valuation methods

- Fact sheet: Livestock - explaining the herd and NSC livestock valuation methods
- Worksheet: Livestock valuation herd scheme values
- Procedure: Livestock valuation methods
- Script: Livestock valuation methods
- Letter: Livestock valuation methods

Risk Management

- Fact sheet: Risk management
- Procedure: Risk management
- Script: Risk management
- Checklist: Risk Assessment

Sales and purchases (farms)

- Procedure: Sales and purchases (farms)
- Guide: Sales and purchases (farms)

Succession planning FAQ

- Fact sheet: Succession planning fact sheet
- Fact sheet: ANZ Succession Planning brochure
- Fact sheet: Roles in business - helping you plan

- Procedure: Succession Planning FAQ
- Script: Succession planning script

Succession planning

- Procedure: Succession planning for a farming client
- Worksheet: Succession planning
- Form: Agenda
- Form: Succession plan

Tax

- Fact sheet: FBT
- Fact sheet: FBT fact sheet - what items are exempt from FBT?
- Fact sheet: FBT fact sheet - calculating and filing FBT
- Fact sheet: GST
- Fact sheet: Registering for GST
- Fact sheet: What we need from you to register you for GST
- Fact sheet: Tax and paying people
- Fact sheet: PAYE
- Fact sheet: Tax and paying people - schedular payments
- Fact sheet: Tax and paying people - CAE
- Fact sheet: Tax and paying people - seasonal workers
- Fact sheet: Tax and paying people - allowances, benefits, lump sums
- Fact sheet: Provisional tax
- Procedure: Tax
- Script: Tax

4WD Newsletter

- Procedure: 4WD
- Guide: Newsletter - 4WD
- 3 issues each year in a Word format



Free source materials

- Depreciation rate finder
- Tax news alerts
- Tax legislation, including Income Tax Act 2007, Tax Administration Act 1994 and Taxation Review Authorities Act 1994
- Inland Revenue rulings and statements

For more information about CCH iKnow's practical tools and research content, please contact the Account Manager for your area:

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